Minutes of the
CHIME Institute
Board of Directors Meeting
Tuesday, October 6th 2026

Members Present: Kate Kodet, Beth Lasky, Patrick Smith, Keisha R. Carroll, Matt Rinnert
Members Absent: Josh Mark, Dawn Hamilton, Marc Polansky
Others Present: Erin Studer, Irina Castillo, William Caplenor

I. **Call to Order**: The meeting was called to order by P. Smith

II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

A. Approval of the minutes of the 9/1/2026 CHIME Institute Board Meeting
B. **M/S/P** Motion (M. Rinnert, K. Kodet) to approve the Minutes of the CHIME Institute Board of Directors meeting held on 9/1/2026
    1. **Public comment:** There was an opportunity for public comment. None were made
    2. ***VOTE:***
    3. ***Yeses****: K. Kodet, B. Lasky, P. Rinnert, K. Carroll, M. Rinnert*
    4. ***No's:*** none
    5. ***Abstentions:*** *none*
    6. ***MOTION PASSES:5-0-0***

IV. **Director's report**

A. A. Cox presented her report
    1. There was discussion about procedures for placement.
    2. There was a discussion about a method to pay off a debt to CSUN.

V. **Approval of $25,000 outreach and marketing funding for 2026-27 school year.**

A. E. Studer spoke to the intention for the marketing funding.
    1. There were questions about the use for the funding as well as the reason for it's nature.
B. **M/S/P** Motion (M. Polansky, P. Smith) to approve the transfer of $25,000 to the Charter School for marketing and outreach funding for 2026-27 school year.
    1. **Public comment:** There was an opportunity for public comment. None were made
    2. ***VOTE:***
    3. ***Yeses****: K. Kodet, B. Lasky, P. Rinnert, K. Carroll, M. Rinnert*

4. ***No's:*** none
5. ***Abstentions:*** *none*
6. ***MOTION PASSES:5-0-0***

VI. Director of Development Report

A. A. Cox presented on behalf of Julie Himot who is sick

VII. Approval CHIME Institute Bylaw updates

A. E. Studer explained the need for the approval and the change.

B. **M/S/P** Motion (K. Carroll, K. Kodet) to approve the proposed change to the bylaws.

1. **Public comment:** There was an opportunity for public comment. None were made
2. ***VOTE:***
3. ***Yeses****: K. Kodet, B. Lasky, P. Rinnert, K. Carroll, M. Rinnert*
4. ***No's:*** none
5. ***Abstentions:*** *none*
6. ***MOTION PASSES:5-0-0***

VIII. Adjournment:

A. The meeting was adjourned by P. Smith.