

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Tuesday, December 2nd, 2025**

**Members Present:** Matt Rinnert, Dawn Hamilton, Beth Lasky, Patrick Smith, Keisha R. Carrol, Kate Kodet

**Members Absent:** Marc Polansky, Josh Mark

**Others Present:** Erin Studer, Annie Cox, Julie Himot, William Caplenor

- I. **Call to Order:** The meeting was called to order by Marc Polansky
- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
  - A. Approval of the minutes of the 11/4/2025 CHIME Institute Board Meeting
  - B. **M/S/P Motion** (B. Laskey/D. Hamilton) to approve the Minutes of the CHIME Institute Board of Directors meeting held on 11/4/2025
    1. **Public comment:** There was an opportunity for public comment. None were made
    2. **VOTE:**
    3. **Yeses:** *M. Rinnert, D. Hamilton, B. Laskey, K. R. Carrol, K. Kodet.*
    4. **No's:** none
    5. **Abstentions:** *P. Smith*
    6. **MOTION PASSES:** 5-0-1
- IV. **Director's Report**
  - A. A. Cox presented her Director's report.
    1. There was a discussion about a plan to bolster support from CSUN faculty.
    2. There was a discussion about Annie's status change with CSUN
    3. There was a discussion about the direction of inclusion generally.
- V. **Director of Development Report**
  - A. J. Himot gave her presentation on the Gala revenue.
    1. There was a discussion about revenue.
    2. There was a discussion about plans for next year.
- VI. **Adjournment:**
  - A. **M/S/P Motion** (M. Polansky/D. Hamilton) to adjourn the CHIME Institute Board

meeting.

B. **Public comment:** There was an opportunity for public comment. None were made

**1. VOTE**

2. **Yeses:** *M. Rinnert, D. Hamilton, B. Laskey, P. Smith, K. R. Carrol, K. Kodet, P. Smith*

3. **No's:** none

4. **Abstentions:** none

5. **MOTION PASSES:** 6-0-0