

**Minutes of the  
CHIME Charter School  
Board of Directors Meeting  
Tuesday, December 2nd, 2025**

**Members Present:** Matt Rinnert, Dawn Hamilton, Beth Lasky, Patrick Smith, Keisha R. Carrol, Kate Kodet

**Members Absent:** Marc Polansky, Josh Mark

**Others Present:** Erin Studer, Annie Cox, Julie Himot, William Caplenor

- I. **Call to Order:** The meeting was called to order by P. Smith.
- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
  - A. **M/S/P** Motion (P. Smith, D. Hamilton) to approve the Minutes of the CHIME Institute Board of Directors meeting held on 11/4/2025
    1. **Public comment:** There was an opportunity for public comment. None were made
    2. **VOTE:**
    3. **Yeses:** *M. Rinnert, D. Hamilton, B. Laskey, P. Smith, K. R. Carrol, K. Kodet.*
    4. **No's:** none
    5. **Abstentions:** none
    6. **MOTION PASSES:** 6-0-0
- IV. **REVIEW: October Financials**
  - A. I Castillo presented the October Financials
  - B. There was a discussion about increasing revenue through maximizing revenue through an afterschool program.
  - C. There was a discussion about a reduction in spending.
  - D. There was a discussion about several line items.
- V. **ACTION ITEM: Approval of 1st Interim Report**
  - A. **M/S/P** Motion (P. Smith, B. Laskey) to approve 1st interim report.
    1. I. Castillo submitted the 1st interim report.
    2. There was a discussion about staffing.
    3. **Public comment:** There was an opportunity for public comment. None were made
    4. **VOTE:**
    5. **Yeses:** *M. Rinnert, D. Hamilton, B. Laskey, P. Smith, K. R. Carrol, K. Kodet.*
    6. **No's:** none
    7. **Abstentions:** none
    8. **MOTION PASSES:** 6-0-0
- VI. **Executive Director's Report**

- A. E. Studer gave a presentation regarding the budget.
  - 1. There were discussions regarding the details of Dr. Studer's plan.

**VII. Adjournment: .**

- A. **M/S/P** Motion (M. Polansky) to adjourn the CHIME Institute Board meeting.
- B. **Public comment:** There was an opportunity for public comment. None were made
  - 1. ***VOTE:***
  - 2. ***Yeses:*** *M. Rinnert, D. Hamilton, B. Laskey, P. Smith, K. R. Carrol, K. Kodet.*
  - 3. ***No's:*** none
  - 4. ***Abstentions:*** none
  - 5. ***MOTION PASSES:*** 6-0-0