

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Tuesday, August 12, 2025**

**Members Present:** Keisha R Carroll, Kate Kodet, Matt Rinnert, Marc Polansky, Beth Lasky

**Members Absent:** Josh Mark, Dawn Hamilton, Patrick Smith

**Others Present:** Erin Studer, Will Caplenor, Julie Himot

- I. **Call to Order:** The meeting was called to order by M. Polansky
- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
  1. Approval of the minutes of the 8/5/2025 CHIME Institute Board Meeting
    - M/S/P Motion** (B. Lasky, M. Rinnert) to approve the Minutes of the CHIME Institute Board of Directors meeting held on 8/5/2025
    - 1. **Public comment:** There was an opportunity for public comment. None were made
    - 2. **VOTE:**
    - 3. **Yeses:** *K. Carroll, K. Kodet, M. Rinnert, B. Lasky, M. Polansky*
    - 4. **No's:** none
    - 5. **Abstentions:**
    - 6. **MOTION PASSES:** 5-0-0
- IV. **Recommendation to approve a distribution of annual fund contributions to the early Early Education Program.**
  1. E. Studer made the recommendation to transfer money from annual funds of \$50,000 to the Early Education Program.
    - a. There was a discussion about the ability to make this contribution.
    - b. There was a discussion about whether this would be enough for the year.
    - c. There was a discussion about how money from the annual fund is distributed between the Charter School and the Early Education Program.
  2. **M/S/P Motion** (K. Carroll, K. Kodet) to approve the distribution of \$50,000 annual fund

contributions to the early Early Education Program.

3.

- a. **Public comment:** There was an opportunity for public comment. None were made
- b. **VOTE:**
- c. **Yeses:** *K. Carroll, K. Kodet, M. Rinnert, B. Lasky, M. Polansky*
- d. **No's:** none
- e. **Abstentions:**
- f. **MOTION PASSES:** 5-0-0

**V. Director of development update presentation**

- 1. J. Himot presented information about her activities for her first 18 months with CHIME.
  - a. The board asked questions of J. Himot's presentation regarding her strategies to find donations.
  - b. There were questions about predictions for the upcoming new.

**VI. Adjournment:**

- 1. **M/S/P Motion** (M. Polansky) to adjourn the CHIME Institute Board meeting.
- 2. **Public comment:** There was an opportunity for public comment. None were made
  - a. **VOTE**
  - b. **Yeses:** *K. Carroll, K. Kodet, M. Rinnert, B. Lasky, M. Polansky*
  - c. **No's:** none
  - d. **Abstentions:**
  - e. **MOTION PASSES:** 5-0-0