

**Minutes of the
CHIME Institute
Board of Directors Meeting
Tuesday, June 10th, 2025**

Members Present: Keisha R. Carroll, Matthew Rinnert, Kate Kodet, Marc Polansky, Dawn Hamilton, Beth Lasky

Members Absent: Josh Mark

Others Present: P. Smith (Zoom), Erin Studer, Annie Cox, Irina Castillo, William Caplenor

- I. **Call to Order:** The meeting was called to order by Patrick Smith
- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.
- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
 1. Approval of the minutes of the 5/6/2025 CHIME Institute Board Meeting
 - M/S/P Motion** (P. Smith, M. Polansky) to approve the Minutes of the CHIME Institute Board of Directors meeting held on May 6th, 2025
 - 1.Public comment:** There was an opportunity for public comment. None were made
 - 2.VOTE:**
 - 3.Yeses:** *M. Rinnert, K Carroll, M. Polansky, P. Smith, K. Kodet, B. Lasky, D. Hamilton*
 - 4.No's:** none
 - 5.Abstentions:**
 - 6.MOTION PASSES:** 7-0-0
- IV. **Educational Programs Reports**
 1. A. Cox presented her director's report.
 2. There was a discussion about the improved budget.
 3. There was a discussion about the reimbursement to CSUN.
 4. There was a discussion about grants.
 5. There was a discussion about the creation of a budget for the Early Education program.
 6. There was a discussion about board member retention. P. Smith recommended a meeting regarding a number of items. They may meet on a Saturday in July. E. Studer will put out a

Doodle poll.

V. Adjournment:

1. **M/S/P Motion** (P. Smith) to adjourn the CHIME Institute Board meeting.
2. **Public comment:** There was an opportunity for public comment. None were made
 - a. ***VOTE***
 - b. ***Yeses:*** *M. Rinnert, K Carroll, M. Polansky, P. Smith, K. Kodet, B. Lasky. D. Hamilton*
 - c. ***No's:*** none
 - d. ***Abstentions:***
 - e. ***MOTION PASSES:*** 7-0-0