

**Minutes of the
CHIME Institute
Board of Directors Meeting
Tuesday, February 4, 2025**

Members Present: Marc Polansky, Kate Kodet, Matthew Rinnert, Beth Lasky, Dawn Hamilton, Patrick Smith, Josh Mark, Keisha Carroll,

Members Absent: Traci Myman

Others Present: Irina Castillo, Erin Studer, Annie Cox, William Caplenor, Amy Hanreddy, Samantha Toews, On zoom: Shirley Scoopelitis, Angela Thomas, Alex Scopelitis, Danielle Kitzes, Talia (no last name given).

- I. **Call to Order:** The meeting was called to order by Board Chair/President P. Smith
- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

There was an opportunity for public comment and none were made.

- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
1. Approval of the minutes of the 1/14/2024 CHIME Institute Board Meeting
M/S/P Motion (P. Smith M. Polansky) to approve the Minutes of the CHIME Institute Board of Directors meeting held on December 3, 2024.
 - a. **Public comment:** There was an opportunity for public comment. None were made
 - i. **VOTE:**
 - ii. **Yeses:** *D. Hamilton, J. Mark, M. Polansky, K Kodet, P. Smith, K. Carroll*
 - iii. **No's:** none
 - iv. **Abstentions:** *M. Rinnert, B. Lasky*
 - v. **MOTION PASSES: 6-0-2**

IV. **Educational Programs Reports**

- a. Early Education Programs: A. Cox presented the Early Education Program Report.
 - a. There was a discussion about enrollment and state and federal policy.
 - b. There was a discussion about service provision and provisional

eligibility.

V. Board Committee Reports

1. There was an update about the golf tournament.
2. There was a reminder for the board members to complete the form 700.
3. There was a reminder about a new board member training meeting on zoom on Thursday 2/6/25

VI. CHIME/CSUN Partnership Committee:

1. Amy Hanreddy and Samantha Toews presented an update on the CHIME/CSUN partnership committee.
 - a. They introduced themselves and explained their roles and explained a great many ways that CSUN interacts with CHIME to support teacher training.
 - b. There was a discussion about sharing the partnership activities with the CHIME community at large.
 - c. There was a discussion about the Liasons reaching out to more partnership opportunities at CSUN.

VII. Adjournment: The next meeting will be held on the first Tuesday in February.

1. **M/S/P Motion** (P. Smith) to adjourn the CHIME Institute Board meeting.
2. **Public comment:** There was an opportunity for public comment. None were made
 - a. **VOTE**
 - b. **Yeses:** P. Smith, D. Hamilton, M. Polansky, T. Myman, J. Mark, K. Carroll, K. Kodet, B. Lasky
 - c. **No's:** none
 - d. **Abstentions:** none
 - e. **MOTION PASSES: 8-0-0**