

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Tuesday, January 14, 2025**

**Members Present:** Patrick Smith, Dawn Hamilton, Josh Mark, Traci Myman, Marc Polansky

**Members Absent:** Matt Rinnert

**Others Present:** Keisha Carroll, Kate Kodet, Erin Studer, Annie Cox, Kathy Jamison (via Zoom), Irina Castillo (via Zoom)

- I. **Call to Order:** The meeting was called to order by Board Chair/President P. Smith
  
- II. **Public Comment:** (3 minutes each)—Members of the public were given the opportunity to make a public comment. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.  
  
There was an opportunity for public comment and none were made.
  
- III. **Consent Agenda** (5 min) The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).
  - A. Approval of the minutes of the 12/3/2024 CHIME Institute Board Meeting
    1. **M/S/P Motion** (P. Smith/M. Polansky) to approve the Minutes of the CHIME Institute Board of Directors meeting held on December 3, 2024.
    2. **Public comment:** There was an opportunity for public comment. None were made
    3. **VOTE:**
    4. **Yeses:** *D. Hamilton, T. Myman, M. Polansky, P. Smith*
    5. **No's:** none
    6. **Abstentions:** *J. Mark*
    7. **MOTION PASSES: 4-0-1**
  
- IV. **Membership Update:** At the CHIME Institute Board Meeting P. Smith confirmed invitation to join the Board and nomination of the following three Board members: Keisha Carroll, Kate Kodet and Beth Lasky. The vote was as following:
  - A. **M/S/P Motion (P. Smith/D. Hamilton)** to approve the nomination of new Board members Keisha Carroll, Kate Kodet and Beth Lasky.
    1. Public Comment: There was an opportunity for public comment and none were made.
    2. VOTE: Motion: P. Smith/ D. Hamilton
    3. **Yeses:** *D. Hamilton, T. Myman, M. Polansky, P. Smith, J. Mark, K. Carroll, K;*
    4. **No's:** none

5. *Abstentions: none*

6. **MOTION PASSES: 5-0-0**

- V. **Resignation of Board member:** Traci Myman announced her resignation from the Board which will take place after this meeting. The Board and Executive Directors thanked her for her years of service.

VI. **Educational Programs Reports**

1. Early Education Programs: A. Cox presented the Early Education Program Report.
2. CHIME/CSUN Partnership Committee: A. Cox presented an update on the CHIME/CSUN Partnership Committee activities. A discussion was held about inviting CSUN faculty liaisons Amy Hanreddy and Samantha Toews to a Board meeting to provide further updates.

VII. **Director of Development Report**

Julie Himot provided an update on development activities including plans for upcoming events (CCA Walk & Roll on 3/7, the Golf Tournament on 5/12, 35<sup>th</sup> Anniversary Event, date to be determined); updates to the website; development of an Annual Report; and Individual Donor Development.

VIII. **Adjournment: The next meeting will be held on the first Tuesday in February.**

A. **M/S/P Motion** (P. Smith) to adjourn the CHIME Institute Board meeting.

B. **Public comment:** There was an opportunity for public comment. None were made

1. **VOTE**

2. **Yeses:** P. Smith, D. Hamilton, M. Polansky, T. Myman, J. Mark, K. Carroll, K. Kodet

3. **No's:** none

4. **Abstentions:** none

5. **MOTION PASSES: 7-0-0**