

**Minutes of the
CHIME Charter School
Board of Directors Meeting
Tuesday August 15, 2023**

Members Present: Patrick Smith, Josh Mark, Traci Myman, Dawn Hamilton

Members Absent: Matthew Rinnert, Marc Polansky

Others Present: William Caplenor, Erin Studer

Call to Order: The meeting was called to order by Patrick Smith

- I. II. Public Comment:** (3 minutes each)—Speakers were allowed the opportunity to make a public comment and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

1. **There was an opportunity for public comment and none were made.**

- II. Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

1. **M/S/P Motion** (P. Smith/ D Hamilton) to approve the minutes of the 6/6/2023 CHIME Charter School Board Meeting.

2. **Public comment:** There was an opportunity for public comment. None were made

a. ***VOTE***

b. ***Yeses:*** P. Smith, J. Mark, T. Myman, D. Hamilton

c. ***No's:***

d. ***Abstentions:***, none

e. ***MOTION PASSES: 4-0-0***

- III. Consent Agenda:** The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member's request (without any need for a vote to pull from consent).

1. **M/S/P Motion** (P. Smith/ D Hamilton) to approve the minutes of the 6/27/2023 CHIME Charter School Board Meeting.

2. **Public comment:** There was an opportunity for public comment. None were made

a. ***VOTE***

b. ***Yeses:*** D. Hamilton, J. Mark, P. Smith

c. ***No's:*** none

d. ***Abstentions:***, T. Myman

e. ***MOTION PASSES: 3-0-1***

- IV. Approval of TK authorization for Jennifer Payne**

1. Dr. Studer explained the need for the authorization of the TK authorization for Jennifer Payne
2. **M/S/P Motion** (J. Mark/T. Myman) to approve the minutes of the 6/6/2023 CHIME Charter School Board Meeting.
3. **Public comment:** There was an opportunity for public comment. None were made
- a. VOTE*
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

V. Approval of Local Assignment options SY 23 - 24

1. Dr. Studer explained the need for the Approval.
2. There is an amendment for the assignments for Epstein and Sivaraman to switch classes.
3. **M/S/P Motion** (P. Smith/J. Mark) to approve the amended local assignment options SY 23-24
4. **Public comment:** There was an opportunity for public comment. None were made
- a. VOTE*
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

VI. FY23-24 Budget Update (Information only)

1. Dr. Studer provided an update.

VII. FY23-24 Application for Funding (ConApp)

1. Dr. Studer explained the application which was reviewed by I. Castillo previously
2. There was a discussion about the plan for the funding.
3. **M/S/P Motion** (P. Smith/D. Hamilton)to approve the application for funding (ConApp)
4. **Public comment:** There was an opportunity for public comment. None were made
- a. VOTE*
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

VIII. Approval of Independent Study Policy SY 23 – 24

1. E. Studer reviewed the independent study policy which is unchanged.
2. **M/S/P Motion** (J. Mark/T. Myman) to approve the Independent Study Policy SY 23-24
3. **Public comment:** There was an opportunity for public comment. None were made

- a. **VOTE**
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

IX. Approval of Homeless Education Policy

- 1. Dr. Studer spoke about the policy and the definition of "homeless" as it applies to this policy. There was a discussion about enrollment.
- 2. E. Studer explained the policy which is unchanged from last year.
- 3. **M/S/P Motion** (D. Hamilton/P. Smith) to approve the Homeless Education Policy.
- 4. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

X. Declaration of Need in the Area of special Education Teachers

- 1. Dr. Studer explained the reason for the declaration of need.
- 2. **M/S/P Motion** (J. Mark/D. Hamilton) to approve the Declaration of Need in the area of Special Education Teacher
- 3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

XI. Approval of a Provisional Intern Permit for Special Education for Michelle Andrada

- 1. **Dr. Studer explained the need for the p**
- 2. **M/S/P Motion** (T. Myman/P. Smith) to approve the provisional intern permit for special education for Michelle Andrada
- 3. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

XII. Approval of a Provisional Intern Permit for Special Education for Kristine Rivas

- 1. **M/S/P Motion** (D. Hamilton/ J. Mark) to approve the Provisional Intern Permit for Special Education for Kristine Rivas
- 2. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**

- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:**
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**

XIII. Program report

- 1. Dr. Studer presented his program report

XIV. Board Recruitment

- 1. The board is currently actively recruiting board members.

XV. Adjournment

- a. **M/S/P Motion** (P. Smith) to adjourn the 8/15/2023 meeting of the CHIME Charter School board of directors meeting.
- 2. **Public comment:** There was an opportunity for public comment. None were made
- a. **VOTE**
- b. **Yeses:** P. Smith, J. Mark, T. Myman, D. Hamilton
- c. **No's:** none
- d. **Abstentions:**, none
- e. **MOTION PASSES: 4-0-0**