

**Minutes of the
CHIME Institute
Board of Directors Meeting
Held via Zoom Video Conference
Tuesday, March 2nd, 2021 at 7:00pm**

Members Present: Patrick Smith (chair), Jeffrey Becker, Dawn Hamilton, Patrick Smith, Traci Myman, Melissa Aguilar, Matthew Rinnert, Joshua Mark, Mark Polansky

Members Absent: Tony Battaglia

Others Present: Erin Studer, Annie Cox, Irina Castillo, William Caplenor, Erika Luna-Contreras, Amy Hanreddy.

Call to Order: The meeting was called to order by Board Chair/President P. Smith **Public Comment** (3 minutes each)—Speakers were allowed the opportunity to “sign up” for public comment before the start of the meeting and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

Public Comment: There was an opportunity for public comment and none was made

I. Consent Agenda (5 min)

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).

1. **Approval** of the February 2nd, 2021 CHIME Charter School Board meeting minutes

M/S/P Motion (P. Smith/M. Polansky) to approve the February 2nd, 2021 CHIME Charter School Board meeting minutes

VOTE

Yeses: P. Smith, M. Polansky, T. Myman, M. Rinnert, M. Aguilar, J. Mark, D. Hamilton

No’s: None

Abstentions: None

MOTION PASSES: 8-0-0

II. Educational Program Reports

1. CHIME/CSUN Partnership Advisory Committee Update by Amy Hanreddy:

- a. CSUN will be mostly online for the fall semester. There will be some exceptions but the College of Education will remain online
- b. Student teachers are in the field. The expectation is that when schools return to on-campus that the student teachers return as well but it is at the discretion of the host school. There are student teachers at CHIME but they are not on campus currently. Amy’s hope is that they will be permitted to be on campus as well. Some sites have included student teachers in vaccination plans. All supervision from university supervisors is to remain virtual. E. Studer

reported that the student teachers and fieldwork students at CHIME Charter were issued a letter to present to LADPH vaccination site to receive a vaccine.

- c. The College of Education has been following closely the reopening of schools and CSUN is working on its own letter to provide proof for vaccination.
- d. The Community of Practice group still meets every Monday and the discussion is focused around inclusive practices and reopening. TLC is further along in their reopening process. Culver City is a little ahead and has had vulnerable students on campus for a while. There has been a discussion on how to help families more, involving Regional Center and finding out about additional services and supports available.
- e. The CSUN College of Education has continued and strengthened anti-racism and Social Justice including putting together different work groups, including bringing in speakers to speak on the subject of racism and ableism. The events are available to the public including CHIME families. There is a speaker in April that will speak on the intersection of racism and ableism.

2. Early Education Programs Report, Annie Cox presented the following:

- a. NPA Certification: We have received a conditional certification through March 31, 2021. Although all documents were submitted in October we have been asked to allow more time for CDE to review as their staff is working remotely.
- b. CHIME Preschool: We have received guidance from LAUSD regarding reopening. The District requests that NPSs submit copies of waivers issued by the DPH or local health office, as required and/or appropriate, that allow the school site to resume in-person instruction. Additionally, the District requests that NPSs submit: details regarding the planned reopening (schedules, instructional model, etc.); copies of safety protocol procedures that will be utilized to ensure the health of District students attending the NPS; copies of all notifications issued to parents regarding the reopening; and, copies of all liability waiver documents that parents are being asked to sign, as applicable.
- c. Evaluation of Children's Progress: We have submitted the first of two required Desired Results Developmental Profile (DRDP) results for each child we serve as required by the State Department of Education and continue to collect data remotely by partnering closely with families.
- d. CSUN Campus Closure: CSUN's mode of fully virtual learning and remote working continues to be extended. There is no clear date for reopening of CSUN Centers including the Lab School. CHIME continues to look for a temporary placement and Board members shared ideas. In addition, we'll continue to reach out to other programs on campus to check their status.
- e. Request for Parent Training: We have been asked by the Family Focus Resource Center to provide a training for families of young children with disabilities. A webinar targeting strategies to support young children's development through daily routines is scheduled for March 24.

- f. Infant and Toddler Program: Our Home Visiting Program has continued to provide services via Tele-Intervention as well as distribution of books and educational materials for children. We have continued our outreach with the local Regional Center as we navigate the lower number of referrals and are supporting Child Find efforts with a collaboration with the Infant Development Association of California.
- g. COVID-19 Vaccines: As of March 1, 2021 vaccines are now available for teachers and educators. NLACRC has distributed a letter with clarification about Phase 1/Tier 1 for vaccinations of families. Under DDS guidelines, families qualify if child has a medical condition and a Developmental Disability (Down Syndrome, CP, Epilepsy, Oxygen Dependent). We have assisted in educating families about the availability and safety of the vaccine. Some of the CHIME Early Staff has already been vaccinated, others have started the process.
- h. COVID-19 Reporting: per Department of Developmental Services, we'll continue to report through an Special Incident Report if we are aware or have been notified that a child/family has COVID19 or has been exposed. In addition, our staff is assisting the Regional Center in making contact with all the families to ascertain their well-being.
- i. Department of Developmental Services directives: Early Start remote services have been extended to 3/7/21. Early Start (birth to three) consumers can continue to access services through 3/12/21 if they are waiting for school district (preschool placement).
- j. Collaboration with CSUN: We have continued to hold the CHIME Early Education Committee monthly meetings with support from three faculty in the College of Education, Department of Special Education: Michele Haney, Ph.D.; Zhen Chai, Ph.D., and Connie Wong, Ph.D. We have continued to collaborate closely with the Lab School during Distance Learning. We continue to support CSUN students in Child Development, Nutrition and Kinesiology and now a student completing her Masters in Early Childhood Special education.

V. Adjournment:

M/S/P Motion (P. Smith/T. Myman) to adjourn the open session of the meeting.

VOTE

Yeses: Dawn Hamilton, Josh Mark, Marc Polansky, Traci Myman, Jeffrey Becker, Patrick Smith, Melissa Aguilar

No's: None

Abstentions: None

MOTION PASSES: 8-0-0