

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Held via Zoom Video Conference  
Tuesday, February 2nd, 2021**

**Members Present:** Patrick Smith(Chair), Josh Mark, Marc Polansky, Tony Battaglia, Traci Myman, Jeffrey Becker, Melissa Aguilar, Matthew Rinnert (arrived late). These members constitute a quorum

**Members Absent:** Matthew Rinnert,

**Others Present:** Erin Studer, Annie Cox, Caitlin Healey, Shelbi Doherty, Irina Castillo, Kathy Jamison, William Caplenor

Call to Order: The meeting was called to order by Board Chair/President P. Smith **Public Comment** (3 minutes each)—Speakers were allowed the opportunity to “sign up” for public comment before the start of the meeting and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

**Public Comment:** There was an opportunity for public comment and none was made

**I. Consent Agenda (5 min)**

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).

**1. Approval of the 1/5/2021 Board of Directors Meeting Minutes.**

**Public Comment:** There was an opportunity for comment and none were made

M/S/P Motion (D. Hamilton/M. Polansky) to approve the minutes of the January 5th, 2021 CHIME Institute Meeting.

***VOTE***

***Yeses:*** Patrick Smith, Marc Polansky, Tony Battaglia, Jeffrey Becker, Melissa Aguilar, Matthew Rinnert

***No’s:*** None

***Abstentions:*** J. Mark, T. Myman

***MOTION PASSES: 6-0-2***

**II. Educational Programs Reports**

1) CHIME/CSUN Partnership Committee: A. Hanreddy, CHIME/CSUN Liaison reported the following:

Amy Hanreddy updated that CSUN is shut down and completely online. There was news today that they will only be 30-50% returned to in person in the fall. This will impact the lab school. The special education department is moving forward with a dual credential program.

Student teachers are assigned to the Charter School, a student teacher is in the dual credential program pilot program for CHIME.

She described other candidates for credentials. She described the collaborative community of practice program and how they are discussing how they are planning to assist students with disabilities as they return to school.

Ms. Hanreddy described two grants that were submitted. One regarding mask wearing as well as one developing play activities that can be done in a socially distant fashion.

An impact grant from Charter Operated Programs regarding AAC.

Ms. Hanreddy is on a workgroup through the state to put a group together for a statewide template for an IEP. It would reframe the IEP to fit inclusive practices.

2) Early Education Programs: A. Cox reported the following:

CHIME Preschool: We'll be adding two more students this semester per LAUSD referrals and request. In addition to Distance Learning programming for the children we continue to provide Parent Education and additional opportunities to support and engage with families with individual virtual check-ins with professional staff.

CSUN Campus Closure: CSUN's mode of fully virtual learning and remote working continues to be extended. There is no clear date for reopening of CSUN Centers which includes the Lab School.

Infant and Toddler Center-Based Program: Referrals to and enrollment in our Center-Based Program (currently providing services through Distance Learning) has seen a large decrease. We continue our outreach to NLACRC.

Infant and Toddler Home Visiting Program: The Home Visiting Program has continued to provide services via Tele-Intervention as well as distribution of books and educational materials.  
COVID-19

Vaccines for Families: NLACRC has distributed a letter with clarification about Phase 1/Tier 1 for vaccinations of families. Under DDS guidelines, families qualify if child has medical condition and a Developmental Disability (Down Syndrome, CP, Epilepsy, Oxygen Dependent).

COVID-19 Reporting: per Department of Developmental Services, all agencies need to report through an Special Incident Report if they are aware or have been notified that a child/family has COVID19 or has been exposed. In addition, our staff is assisting the Regional Center in making contact with all the families to ascertain their well-being.

Department of Developmental Services directives: Early Start remote services have been extended to 3/7/21. Early Start (birth to three) consumers can continue to access services through 3/12/21 if they are waiting for school district (preschool placement).

Grants: We received \$15,000 from the Mara Breech Foundation for a grant proposal submitted in October.

Collaboration with CSUN:

CHIME Ealy Education Committee: We have continued to hold the CHIME Early Education Committee monthly meetings with support from three faculty in the College of Education,

Department of Special Education: Michele Haney, Ph.D.; Zhen Chai, Ph.D., and Connie Wong, Ph.D. We have continued to collaborate closely with the Lab School. We will support CSUN students in Child Development, Nutrition and Kinesiology.

#### **IV. Closed Session**

A closed session was held in a breakout room. No action taken.

#### **V. Adjournment:**

M/S/P Motion (P. Smith) to adjourn the open session of the meeting.

**Public Comment:** There was an opportunity for comment and none were made

#### ***VOTE***

***Yeses:*** Patrick Smith, Marc Polansky, Tony Battaglia, Jeffrey Becker, Melissa Aguilar, Matthew Rinnert, Traci Myman, Josh Mark

***No's:*** None

***Abstentions:*** None

***MOTION PASSES: 8-0-0***

***March 2nd is the next meeting***