

**Minutes of the
CHIME Institute
Board of Directors Meeting
Held via Zoom Video Conference
Tuesday, December 8th, 2020**

Members Present: Jeffrey Becker, Marc Polansky, Traci Myman, Matthew Rinnert, Dawn Hamilton, Tony Battaglia, Joshua Mark, Melissa Aguilar, Patrick Smith

Members Absent: None

Others Present: Erika Luna-Contreras, Kelly Kallirgos
Staff: Erin Studer, Annie Cox, Irina Castillo (ExED), William Caplenor

Call to Order: The meeting was called to order by Board Chair/President P. Smith

Public Comment (3 minutes each)—Speakers were allowed the opportunity to “sign up” for public comment before the start of the meeting and public comment was invited for each agenda action item. Each speaker, if any, was advised of the three (3) minute time limit and that ordinarily, Board members cannot respond to presentations on non-action items as no action can be taken on non-agenda items, but that the Board may advise that direction may be given to staff following a presentation later.

Public Comment: There was an opportunity for public comment and none was made

I. Consent Agenda (5 min)

The following item(s) may be adopted by a single vote of the board, or any item(s) may be pulled off of consent by any member’s request (without any need for a vote to pull from consent).

1. **Approval** of the November 10, 2020 Board of Directors Meeting Minutes.
2. **Approval** of the October 6th, 2020 Board of Directors Meeting Minutes
3. **Approval** of the September 14th, 2020 Board of Directors Meeting Minutes

Motion- Approval of the CHIME consent agenda as modified by the removal of the September 14th 2020 Board of Directors Meeting minutes, as those minutes were approved in the Charter School meeting.

WHEREAS: the September 14th, 2020 Board of Directors meeting is not included in the motion as they were approved in the charter school meeting

AND WHEREAS: the November 10th, 2020 CHIME Institute Board of Directors meeting minutes are modified to correct information.

M/S/P Motion (P. Smith, J. Becker) to approve the consent Agenda as modified

VOTE: Approval of the October 6th, 2020 Board of Directors Meeting Minutes

Yeses: P. Smith, J. Becker, D. Hamilton, T. Battaglia, T. Myman, M. Rinnert, J. Mark, M. Aguilar

No’s: None

Abstentions: M. Polansky abstained from approving the October 6 meeting due to his absence from that meeting

MOTION PASSES: 8-0-1

VOTE: Approval of the November 10, 2020 Board of Directors Meeting Minutes.

Yeses: P. Smith, M. Polansky, J. Becker, D. Hamilton, T. Battaglia, T. Myman, J. Mark, M. Aguilar

No's: None

Abstentions: M. Rinnert abstained from approving the November 6th meeting due to his absence from that meeting

MOTION PASSES: 8-0-1

II. Educational Programs Reports

1. CHIME/CSUN Partnership Committee and Early Education Programs:

- a) Annie Cox presented the Early Education report as attached. She also presented on the CHIME/CSUN Partnership for Amy Hanreddy who was not able to attend.
- b) Information regarding providing support for families in need will be distributed by A. Cox

III. Board Committee Reports

A. Board Development Committee

There was no new information to present

B. Finance and Audit Committee

There was no new information to present

C. Fundraising and PR Committee

1. There was discussion regarding the Annual Fund and Giving Tuesday campaigns. D. Hamilton reported approximately \$24,000 was secured on Giving Tuesday.
2. There was discussion about additional things the board can be doing to benefit CHIME including reaching out to possible donors that have not yet been approached. There was talk about board members reaching out to families that typically would donate but have not yet. There was further discussion about expanding the Board Development Committee; planning to undergo Strategic Planning; and, considering hiring and Development Director.

IV. Public Comment: There was an additional opportunity for public comment and none was made

V. Adjournment:

M/S/P Motion (P. Smith/D. Hamilton) to adjourn the open session of the meeting.

VOTE

Yeses: Dawn Hamilton, Josh Mark, Marc Polansky, Tony Battaglia, Traci Myman, Jeffrey Becker, Patrick Smith, Melissa Aguilar

No's: None

Abstentions: None

MOTION PASSES: 9-0-0

VI. Closed Session

A closed session was held.