

**Minutes of the  
CHIME Institute  
Board of Directors Meeting  
Held at the CHIME Charter School  
Tuesday, June 4, 2019**

**Members Present:** Seven members of the Board were present: Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman, and Patrick Smith. These members constitute a quorum

**Members Absent:** Five members were absent: Tony Battaglia, Michele Haney, David Kretschmer, Josh Mark, and Marc Polansky.

**Others Present:** Parents: Mireya Guerreo and Erika Luna-Contreras. LAUSD Representative: Jose Rodriguez. Staff: Peggy Berrenson, Irina Castillo (ExED), Annie Cox, Shelbi Doherty, and Erin Studer.

I. Call to Order

P. Smith called the meeting to order.

II. Public Comment

- A. Update on Charter School *Diverse by Design* Committee: CHIME Charter School Parent Mireya Guerrero provided an update on the committee's activities.
- B. Follow Up on Transparency and Parent Engagement in LCAP: CHIME Charter School Parent Erika Luna-Contreras asked for clarification on the process for following up on issues she brought up at last month's Board meeting and offered to be available for organizing parent engagement in LCAP activities. E. Studer said he will follow up with a meeting with Ms. Luna-Contreras.

III. Approval of the Consent Agenda

- A. Minutes of the May 7, 2019 Board of Directors Meeting.  
**M/S/P** (M. Aguilar/D. Hamilton) Motion to approve the minutes of the May 7, 2019 Board of Directors meeting.

***VOTE***

***Yeses:*** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.

***No's:*** None

***Abstentions:*** None.

***MOTION PASSES: 7-0-0***

IV. CHIME/CSUN Partnership Report

Amy Hanreddy, Ph.D., CSUN Faculty and CHIME/CSUN Partnership Liaison provided a report on the activities that took place during the year including the support CSUN faculty provided to CHIME programs and the number of CSUN student teachers and other students who participated in activities in CHIME educational programs.

V. Program Reports

- A. The Report for the Early Education Programs was distributed but presentation was deferred.

B. The following Action Items regarding the Charter School were addressed:

1. Approval of the Charter School FY 19-20 Budget: The Board had an opportunity to review the Budget as prepared by ExED and E. Studer. A discussion took place around challenges to balance the budget and expectations around Measure EE which, if passes, could bring additional revenues to schools. The Finance and Budget Committee recommended to table this item until more information is gathered but before the end of this month.  
**M/S/P** (L. Bowen/J. Becker) Motion to table this item.  
**VOTE**  
**Yeses:** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.  
**No's:** None  
**Abstentions:** None.  
**MOTION PASSES: 7-0-0**
2. Approval of the Charter School April Financials. The Board had the opportunity to review the report as prepared by ExED. Irina Castillo from ExED explained that there is a need to grow cash reserves.  
**M/S/P** (P. Smith/M. Aguilar) Motion to approve the Charter School April Financials.  
**VOTE**  
**Yeses:** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.  
**No's:** None  
**Abstentions:** None.  
**MOTION PASSES: 7-0-0**
3. Approval of Charter School EPA Spending Plan: E. Studer distributed and presented the Plan and Board members had an opportunity to ask questions.  
**M/S/P** (M. Aguilar/L. Mucci) Motion to approve the Charter School the EPA Spending Plan as presented by Erin Studer.  
**VOTE**  
**Yeses:** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.  
**No's:** None  
**Abstentions:** None.  
**MOTION PASSES: 7-0-0**
4. Approval of the Charter School FY18-19 Spring ConApp-Application for funding for the 19-20 school year. E. Studer shared the application with Board members and there was an opportunity to ask questions.  
**M/S/P** (P. Smith/D. Hamilton) Motion to approve the Charter School FY18-19 Spring ConApp- Application for finding as presented.  
**VOTE**  
**Yeses:** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.  
**No's:** None  
**Abstentions:** None.  
**MOTION PASSES: 7-0-0**
5. Approvals of the Charter school Local Control and Accountability Plan (LCAP) and LCAP Federal Addendum: E. Studer presented the Plans for the Charter school and Board members had the

opportunity to ask questions. P. Smith suggested reaching out to CSUN faculty for further evaluation of student test scores.

**M/S/P** (T. Myman/M. Aguilar) Motion to approve the Charter School Local Control and accountability Plan (LCAP) as presented.

***VOTE***

***Yeses:*** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.

***No's:*** None

***Abstentions:*** None.

***MOTION PASSES: 7-0-0***

**M/S/P** (D. Hamilton/T. Myman) Motion to approve the Charter School Local Control Plan (LCAP) Federal addendum as presented.

***VOTE***

***Yeses:*** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.

***No's:*** None

***Abstentions:*** None.

***MOTION PASSES: 7-0-0***

6. Approval of the ExED Contract for 2019-2020: The Board had the opportunity to review the Contract as submitted by ExED. Services will remain the same and there will be a 3% increase in the price for services. The Board Audit and Finance Committee had reviewed the contract and made a recommendation for its approval.

**M/S/P** (L. Bowen/T. Myman) Motion to approve the ExED contract for the 2019-2020 year.

***VOTE***

***Yeses:*** Melissa Aguilar, Jeffrey Becker, Lei Bowen, Dawn Hamilton, Lisa Mucci, Traci Myman and Patrick Smith.

***No's:*** None

***Abstentions:*** None.

***MOTION PASSES: 7-0-0***

- VI. Board Committee Updates  
Committee reports were deferred.
- VII. Adjournment  
The meeting was adjourned.
- VIII. Next Meeting: June 25, 2019.