



# CHIME Institute's Schwarzenegger Community School

## ACCEPTABLE USE POLICY (AUP) FOR THE INTERNET

### **Reasons for this Policy**

CHIME Institute's Schwarzenegger Community School is providing Internet access for its students and employees. This service allows employees and students to share information, learn new concepts, research diverse subjects, and create and maintain school-based websites.

CHIME Institute's Schwarzenegger Community School has adopted this Acceptable Use Policy ("Policy") to set guidelines for accessing the Internet service provided by the school. Every year, students and employees who want Internet access for that upcoming school year need to sign and submit this policy to CHIME Institute's Schwarzenegger Community School. Students who are under 18 also must have their parents or guardians sign this policy. By signing this agreement, the student, employee, and parent or guardian agree to follow the rules set forth in this policy and to report any misuse of the Internet to a teacher or supervisor. Parties agreeing to this policy also understand CHIME Institute's Schwarzenegger Community School may revise the Internet Acceptable Use Policy as it deems necessary. The school will provide notice of any changes either by posting such a revised version of the policy on its website or by providing written notice to the students, employees and parents or guardians.

### **Acceptable Uses of the Internet**

The Internet access provided by CHIME Institute's Schwarzenegger Community School should be used only for educational or professional purposes. Staff may use the Internet for personal use only if such use is incidental and occurs during their duty-free time. If a user is uncertain about whether a particular use of the Internet is appropriate, he or she should consult a teacher or supervisor.

### **Unacceptable Uses of the Internet**

The following uses of the Internet provided by CHIME Institute's Schwarzenegger Community School are Unacceptable:

- Uses that violate any state or federal law or municipal ordinance are unacceptable. Unacceptable uses include, but are not limited to the following:
  1. Selling or purchasing any illegal substance;
  2. Accessing, transmitting, or downloading child pornography, obscene depictions, harmful materials, or materials that encourage others to violate the law; or

3. Transmitting or downloading confidential information or copyrighted materials.
- Uses that involve the accessing, transmitting or downloading of inappropriate matters on the Internet, as determined by the school board, local educational agency or other related authority
  - Uses that involve obtaining and or using anonymous email sites.
  - Uses that cause harm to others or damage to their property are unacceptable. Unacceptable uses include, but are not limited to the following:
    1. Deleting, copying, modifying, or forging other users' emails, files, or data;
    2. Damaging computer equipment, files, data or the network;
    3. Using profane, abusive, or impolite language;
    4. Disguising one's identity, impersonating other users, or sending anonymous e-mail messages;
    5. Threatening, harassing, or making defamatory or false statements about others;
    6. Accessing, transmitting, or downloading offensive, harassing, or disparaging materials;
    7. Accessing, transmitting or downloading computer viruses or other harmful files or programs, or in any way degrading or disrupting any computer system performance; or
    8. Accessing, transmitting or downloading large files, including "chain letters" or any type of "pyramid schemes."
    9. Using any school computer to pursue "hacking," internal or external to the school, or attempting to access information that is protected by privacy laws.
  - Commercial uses are unacceptable. Unacceptable uses include, but are not limited to the following:
    1. Selling or buying anything over the Internet for personal financial gain; or
    2. Using the Internet for advertising, promotion, or financial gain; or
    3. Conducting for-profit business activities and engaging in non-government related fundraising or public relations activities such as solicitation for religious purposes, lobbying for political purposes, or soliciting votes.

### **Internet Safety**

- In compliance with Children's Internet Protection Act ("CIPA"), CHIME Institute's Schwarzenegger Community School and its representatives will implement a mechanism to monitor all minors' on-line activities, including website browsing, email use, chat room participation and other forms of

electronic communications. Such a mechanism may lead to discovery a user has violated or may be violating this Policy, the appropriate disciplinary code or the law. Monitoring is aimed to protect minors from accessing inappropriate matter, as well as help enforce this policy, on the Internet, as determined by the school board, local educational agency or other related authority. CHIME Institute's Schwarzenegger Community School reserves the right to monitor other users' (e.g., employees, students 17 years or older) online activities, and to access review, copy, store or delete any electronic communications or files and disclose them to others as it deems necessary.

- Student information shall not be posted unless it is necessary to receive information for instructional purposes, and only if the student's teacher and parent or guardian has granted permission.
- Internet users shall not reveal on the Internet personal information about themselves or about other persons. For example, an Internet user should not reveal their full names, home addresses, telephone numbers, school addresses, or parents' names on the Internet.
- Internet users shall not meet in person anyone they have met on the Internet in a secluded place or a private setting. Internet users who are under the age of 18 shall not meet in person anyone they have met on the Internet without their parent's permission.

### **Privacy Policy**

CHIME Institute's Schwarzenegger Community School has the authority to monitor all Internet use, including e-mail and other materials transmitted or received. All such materials are the property of CHIME Institute's Schwarzenegger Community School. Internet users do not have any right to or expectation of privacy regarding such materials.

### **Cyberbullying**

Cyberbullying is a form of bullying that is experiencing rapid growth in schools. Cyberbullying occurs when a bully or group of bullies use communication technologies – such as cell phones and computers – in a way that meets the definition of bullying. Bullying occurs when one or more students exhibit behavior toward one or more other students that meets three criteria:

1. The bully intends physical or emotional harm for the victim.
2. The victim cannot fairly defend themselves.
3. The behavior occurs more than once.

### **Security Breach Attempts**

Any attempts to breach the security of CHIME Institute's Schwarzenegger Community School's network or student information system from outside the campus are subject to the same penalties as on-campus offenses. This includes, but is not

limited to, unauthorized attempts to access student records through any of the web portals, conducting denial of service attacks, logging on to the wireless network from outside campus, and all other means of computer hacking. Violators will be subject to expulsion review.

### **Penalties for Improper Use**

The use of the Internet is a privilege, not a right, and inappropriate use will result in the restriction or cancellation of Internet access. Inappropriate use may lead to any disciplinary and/or legal action, including but not limited to suspension or expulsion or dismissal from employment from the CHIME Institute's Schwarzenegger Community School, or criminal prosecution by government authorities. The school will attempt to tailor any disciplinary action to meet the specific concerns related to each violation.

### **Disclaimer**

- CHIME Institute's Schwarzenegger Community School makes no guarantees about the quality of the services provided and is not responsible for any claims, losses, damages, costs, or other obligations arising from the unauthorized use. CHIME Institute's Schwarzenegger Community School also denies any responsibility for the accuracy or quality of the information obtained.
- Any statement, accessible on the Internet, is understood to be the author's individual point of view and not that of CHIME Institute's Schwarzenegger Community School, its affiliates, or employees.
- Internet users are responsible for any losses sustained by CHIME Institute's Schwarzenegger Community School or its affiliates, resulting from the Internet users' intentional misuse of the Internet.

For further information, please contact the school.



# CHIME Institute's Schwarzenegger Community School Grades K - 8

## STUDENT AGREEMENT

***All active students, regardless of age, must read and sign below.***

I have read, understand, and agree to abide by the provisions of the attached Acceptable Use Policy of CHIME Institute's Schwarzenegger Community School. I understand and agree in the event a third party makes a claim against CHIME Institute's Schwarzenegger Community School as a result of my use of the Internet provided by the school, the school reserves its right to respond to such a claim as it sees fit and to hold all offending parties, including myself, responsible. I release CHIME Institute's Schwarzenegger Community School, its affiliates, and its employees from any claims or damages of any nature arising from my access or use of the Internet provided by CHIME Institute's Schwarzenegger Community School. I also agree not to hold CHIME Institute's Schwarzenegger Community School responsible for materials improperly acquired on the system or for violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

***This form is to be kept at the school site and kept on file by the classroom teacher or school site administrator. It's required for all students that will be using Internet access. It is to be renewed each year prior to any Internet usage.***



# CHIME Institute's Schwarzenegger Community School

## PARENT OR GUARDIAN AGREEMENT

***All parents or legal guardians of students under 18 must read and sign below.***

As the parent or legal guardian of the student, I have read, understand, and agree my child or dependent must comply with the provisions of the attached Acceptable Use Policy of CHIME Institute's Schwarzenegger Community School. I give full permission to the school to give my child or dependent access to Internet.

I accept full responsibility for the supervision of my child or dependent's use of the Internet at home or while not in a school setting. I understand and agree in the event a third party makes a claim against CHIME Institute's Schwarzenegger Community School as a result of my child or dependent's use of the Internet provided by the school, the school reserves its right to respond to such a claim as it sees fit and to hold all offending parties, including my child or dependent, responsible. I release CHIME Institute's Schwarzenegger Community School, its affiliates, and its employees from any claims or damages of any nature arising from my child or dependent's access or use of the Internet provided by CHIME Institute's Schwarzenegger Community School. I also agree not to hold CHIME Institute's Schwarzenegger Community School responsible for materials improperly acquired on the system, or for violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users.

\_\_\_\_\_  
Name of Student

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

***This form is to be kept at the school site and kept on file by the classroom teacher or school site administrator. It's required for all students that will be using Internet access. It is to be renewed each year prior to any Internet usage.***